

# Redbank Valley School District

## MLA (Modern Language Association) Style Manual

2012-2013

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## MLA Formatting for a Paper

### Typing

- ✓ Your paper must be **typed** or **word-processed** in **black** ink.
- ✓ **Size:** 12 point font
- ✓ **Fonts:** Use a legible font such as **Arial** or **Times New Roman**. Choose a font which is easy to distinguish between the regular and italics font.
  
- ✓ **Spacing:** Use **double spacing** throughout the entire paper.
- ✓ **Margins:** Margins must be set to 1 inch all around.

### Page Setup

- ✓ **First Page:**
  - In the upper left corner, place the following information:
    - Your name
  
    - Teacher's name
  
    - Course name
  
    - Due Date
  
  - Center the title of your paper in the middle of the page.
  
- ✓ **Page numbering:**
  - Place your last name and page number in upper right corner of the page. (Use Insert Header)
    - Example: Aaron 1
  
  - Continue numbering through and including the Works Consulted page.

## Works Cited vs. Works Consulted

- ✓ **Citation** – the act of citing, or giving credit to, the spoken, written, or printed words of another
  
- ✓ **Works Cited** – a list of sources that were cited within the paper

### Example of Works Cited:

#### Sentence from a research paper:

When comic books were first created in the 1930s, they included genres such as “romance, humor, horror, war, and westerns” (Pendergast, 439).

#### Works Cited entry:

Pendergast, Sara and Tom Pendergast, eds. “Comic books.” *Bowling, Beatniks, and Bell-Bottoms*. Vol. 2. Detroit: Thomson Gale, 2002. Print.

- ✓ **Works Consulted** – a list of research sources, not cited in the paper

#### Set Up for both Works Consulted and Works Cited:

Alphabetize the entries using the first word of the entry. Do not use *A*, *An*, or *The*.

Begin each entry flush with the left margin. If an entry runs more than one line, indent the subsequent line or lines. This format is called *hanging indentation*.

*[Example of Research Paper]*

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the teen public including “scenes occur[ing] around sporting events, in the cafeteria, and at assemblies” (Davis 54). Ironically, Padua, Italy, was the setting for most of *The Taming of the Shrew*. Another important teen social arena featured in the adaptation films are the use of classrooms. The classroom is often where the audience acquires information about which author or book has been adapted to create the film “showing that the films have not completely detached themselves from their sources” (55). In *10 Things* the characters are introduced to Shakespeare by their African-American English teacher rapping the beginning of Sonnet 141. Unlike other classical adaptations, *10 Things* formally acknowledges the writer in the classroom scene where the name William Shakespeare is actually brought up. Besides being set in a high school, many of the teen adaptation movies include other similar locations including a “wild” high school party and “that most important of high school dances” (54), the prom, both of which are shown in *10 Things I Hate About You*. The familiar teen locations used are a large part of the draw for the target audience because they represent an environment which teens can directly relate to while still being actively exposed to the original plot of the text.

High school cliques are another common feature of the teen film. The use of cliques can be traced back to the brat-pack movies of the 80’s probably best represented in John Hughes’ *The Breakfast Club* from 1985. The newest angle for representing these cliques is a visual walk-through within a high school, in which a character is actually pointing out the different cliques as the filmmaker is showing representations of each clique. This visual can be seen in new adaptation movies such as *Clueless*, *Mean Girls* (2004, Mark Waters), and *10 Things I Hate About You*. In *10 Things*, Cameron, the new student, “receives a guided tour of campus” (Pittman 147) and is presented with “the various cliques of the high school landscape” (147). As

*[Example of Works Cited]*

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## Works Cited

- 10 Things I Hate About You*. Screenplay by Karen McCullah Lutz and Kirsten Smith. Dir. Gil Junger. Perf. Heath Ledger, Julia Stiles, and Joseph Gordon-Levitt. Touchstone Pictures, 1999. DVD.
- “1998 News.” *1990s Flashback*. 2001. Web. 14 Nov. 2010.
- Brookfield, James. “The Microsoft Case.” *World Socialist Web Site*. 15 April 1998. Web. 25 Oct. 2010.
- Davis, Hugh H. “I Was a Teenage Classic: Literary Adaptation in Turn-of-the-Millennium Teen Films.” *Journal of American Culture* 29 (2006): 52-60. Print.
- Henderson, Diana E. “A *Shrew* for the Times, Revisited.” *Shakespeare, The Movie II: Popularizing Plays on Film, TV, Video, and DVD*. Eds. Richard Burt and Lynda E. Boose. London: Routledge, 2003. 120-139. Print.
- Hodgdon, Barbara. “Race-ing *Othello*, Re-gendering White-out II.” *Shakespeare, The Movie II: Popularizing Plays on Film, TV, Video, and DVD*. Eds. Richard Burt and Lynda E. Boose. London: Routledge, 2003. 89-104. Print.
- “Kat and Bianca Avenged: Or, Things To Love About *10 Things I Hate About You*.” *American Popular Culture.com*. Magazine Americana. May 2001. Web. 20 Oct. 2010.
- Pittman, L. Monique. “Taming *10 Things I Hate About You*: Shakespeare and the Teenage Film Audience.” *Literature Film Quarterly* 32 (2004): 144-152. Print.
- Shakespeare, William. *The Complete Works of Shakespeare*. 3<sup>rd</sup> ed. Ed. David Bevington. Glenview, Illinois: Scott, Foresman and Company, 1980. Print.
- Tyson, Lois. *Critical Theory Today: A User-Friendly Guide*. 2<sup>nd</sup> ed. New York: Routledge, 2006. Print.

## GENERAL RULES

### Rules for Author's Name

In general, omit titles, affiliations, and degrees that precede or follow names; e.g., PhD, Reverend, Sir, etc. Suffixes that are an essential part of a name, such as *Jr.* or a Roman numeral, appear after the given name. Use initials only if the name is listed as such.

**Rockefeller, John D., IV**

### Rules for Place of Publication

Use the first city listed. Include the state postal abbreviation only for relatively unknown or small cities. **New Bethlehem, PA**

### Rules for Publisher

Omit articles (a, an, the), business abbreviations (Co., Corp., Inc., Ltd.) and descriptive words (Books, House, Press, Publishers). **Macmillan Publishing Co., Inc.** would be cited as **Macmillan**.

If the publisher's name includes the name of a person, use only the last name. John Wiley would be cited as **Wiley**.

If more than one publishing company is listed, use the first one.

### Rules for Title

Capitalize the first word, the last word, and all important words of all titles and subtitles. Important words are nouns, pronouns, verbs, adjectives, adverbs, and subordinating conjunctions (e.g., although, because, before, if, since, unless, when, etc.). Types of words that DO NOT have to be capitalized within titles include articles (a, an, the), prepositions (e.g., against, between, in, of, to, etc.), and coordinating conjunctions (e.g., and, but, or, nor, for, so, yet).

Separate the title from the subtitle with a colon, unless the main title ends in a question mark, and exclamation point, or a dash. Italicize titles of works published independently such as books, audio-visuals, periodicals, and Web sites. Use quotation marks for the titles of works published within larger works. Such titles include the names of articles (in encyclopedias, magazines, newspapers, etc.), essays, short stories, short poems, songs, chapters of books, episodes of television shows, and Web pages. When citing books, use the exact title as written on the title page. Do not use the title information on the book cover or spine.

### Rules for Date

The date is always written as day month year. **22 Nov. 2010**

Do not abbreviate May, June, or July.

### Punctuation Rule

Commas and periods go inside closing quotation marks, ALWAYS.



## 1. BOOKS AND PAMPHLETS

**Basic Format:**

Author's Last Name, First Name. *Title of Book italicized*. City of Publication: Publishing Company, Copyright Date. Medium of Publication.

**Note: Only reverse a person's name (Last name, First name) when it is the first item in the citation.**

**One author**

Pausch, Randy. *The Last Lecture*. New York: Hyperion, 2008. Print.

**One author (with a subtitle)**

Dugard, Martin. *Chasing Lance: The 2005 Tour de France and Lance Armstrong's Ride of a Lifetime*. New York: Little, 2005. Print.

**One author (Book in a series)**

Levy, Patricia. Scotland. *Cultures of the World*. New York: Marshall Cavendish, 2001. Print.

**Two authors**

Teutul, Paul, Sr. and Mark Yost. *The Ride of a Lifetime: Doing Business the Orange County Choppers Way*. Hoboken, NJ: Wiley, 2009. Print.

**Three authors, edition**

Booth, Wayne C., Gregory G. Colomb, and Joseph M. Williams. *The Craft of Research*. 3<sup>rd</sup> ed. Chicago: U of Chicago P, 2008. Print.

**More than three authors**

Note: Give either the first author's name only, followed by *et al.* (and others), or list all names in full in the order of which they appear.

Plag, Ingo, et al. *Introduction to English Linguistics*. Berlin: Mouton de Gruyter, 2007. Print.

[Or]

Plag, Ingo, Maria Braun, Sabine Lappe, and Mareile Schramm. *Introduction to English Linguistics*. Berlin: Mouton de Gruyter, 2007. Print.

**More than one entry by the same author**

Picoult, Jodi. *Nineteen Minutes: A Novel*. New York: Washington Square P, 2007. Print.

---. *Plain Truth*. New York: Washington Square P, 2000. Print.

**No author**

*Anytime Prayers for Everyday People*. New York: Warner Faith, 2006. Print.

**One editor, edition**

McKean, Erin, ed. *The New Oxford American Dictionary*. New York: Oxford U P, 2005. Print.

**Two editors, series**

Dudley, William, and Mary E. Williams, eds. *Epidemics: Opposing Viewpoints*. Opposing Viewpoints Ser. San Diego: Greenhaven, 1999. Print.

Note: If there is a book editor and a series editor listed, use the book editor. In some works, there are various levels of editors listed (assistant, managing, etc.). In that case, use only the first one listed.

**Complete novel included in specially edited anthology of author's work**

Hawthorne, Nathaniel. *The Scarlet Letter*. *The Portable Hawthorne*. Ed. Malcolm Cowley. New York: Viking, 1948. Print.

**A work in an anthology**

Note: Works may include an essay in an edited collection or anthology, or a chapter of a book.

**Basic Format:**

Author's Last Name, First Name. "Title of Essay." *Title of Collection*. Ed. Editor's name(s).  
City of Publication: Publishing Company, Copyright Date. Page range of entry. Medium of  
Publication.

Jacoby, Jeff. "The Death Penalty Protects Innocent People." *The Death Penalty*. Ed. Diane  
Andrews Henningfeld. New York: Thompson Gale, 2006. 47-50. Print.

**Chapter in a yearbook, organizational authorship**

International Perspectives on Education and Society. *The Impact of International  
Achievement Studies on National Education Policymaking*. Vol. 14 Bingley, UK:  
Emerald, 2010. Print.

**Translations**

*Beowulf*. Trans. Seamus Heaney. New York: W.W. Norton, 2000.

**The Bible**

The Bible.

NOTE: The King James Version is assumed unless you specify another version. Certain sacred  
works are NOT italicized, such as the Bible, the Koran, and books of the Bible.

**US government publication, no author and agency sponsorship**

United States Naval Observatory. *The Nautical Almanac*. Washington: GPO, 2010. Print.

**US government publication, author, and agency sponsorship**

United States. Dept. of Health, Education, and Welfare. *The Legal Aspects of Protective  
Services for Abused and Neglected Children*. By Barbara A. Caulfield. Washington:  
GPO, 1998. Print.

NOTE: Most federal publications, regardless of the branch of govt. issuing them, are published by the Government Printing Office (GPO) in Washington, DC.

**Book or pamphlet with little information.**

*Depressants*. N.p.: Impact Publications, n.d.

(No place of publication and no date.)

NOTE: Supply as much of the information as you can

## 2. REFERENCE BOOKS

NOTE: If you are using an article from a reference work, cite the author first (if the article is signed), the article title second, and then the rest of the entry. Publication information is not needed for general (familiar) dictionaries and encyclopedias. Volume and page numbers are also not needed if the work is alphabetically arranged.

### General dictionary

NOTE: Include the title of the article in the works cited. The page number is unnecessary as the dictionary is arranged alphabetically.

"Naturalism." *Merriam-Webster's Collegiate Dictionary*. 10th ed. 2002. Print.

### General encyclopedia, signed article

#### **Basic Format:**

Author of the article (if given). "Title of Article." *Name of Encyclopedia*. Year of Publication. Medium of Publication.

NOTE: Signed means that the article has an author. For a general encyclopedia, it is not necessary to include the name and location of the publisher.

Cleland, Hugh G. "Child Labor." *Encyclopedia Americana*. 1999 ed. Print.

### General encyclopedia, unsigned article

"Chavez, Cesar." *World Book Encyclopedia*. 2009 ed. Print.

### Specialized, single-volume reference books (Similar to a book citation. See 1. BOOKS and PAMPHLETS.)

Malcolm, James. "African Wild Dog." *The Encyclopedia of Mammals*. Ed. David McDonald. New York: Facts on File, 1984. Print.

**Specialized, multi-volume encyclopedia or reference sources,**

NOTE: Cite the author (if available) of the article and the title of the article before the title of the multi-volume work, editor or author of the entire book (if available), Name of the series (if applicable), the total number of volumes in the set, the publishing information, and medium of publication.

**When using one article from a volume use this format:****Basic Format:**

Article author. (if signed) "Article Title." *Title of Multi-volume Set*. Editor(s) of Set. Edition (if given). # of volumes. Name of series (if given). City: Publisher, Copyright date. Medium of Publication.

"Algeria." *Encyclopedia of the Third World*. Ed. George Thomas Kurian. 4th ed. Vol. 3. New York: Facts on File, 1992. Print.

Eisenman, Harry J. "Andy Warhol." *Great Lives from History*. Ed. Frank N. Magill. American Ser. Vol. 5. Pasadena, CA: Salem, 1987. Print.

**Specialized, multi-volume reference sources, with separate volume titles****Basic Format:**

Article author. "Article Title." *Volume Title*. Editor (if listed). City of publication: Publisher, Copyright date. Vol. # of Multi-volume *Set Title*. # vols. (in the set). Medium of Publication.

Freedman, Paulo. "Germany." *Europe*. Danbury, CT: Grolier, 1995. Vol. 3 of *Lands and Peoples*. 6 vols. Print.

Lock, Margaret. "Japanese." *East and Southeast Asia*. Ed. Paul Hockings. Boston: Hall, 1993. Vol. 5 of *Encyclopedia of World Cultures*. 10 vols. Print

Wilson, Theodore A. "The Berlin Airlift." *1904-1969*. Englewood Cliffs, NJ: Salem, 1975. Vol. 3 of *Great Events from History*. Ed. Frank N. Magill. American Ser. 3 vols. Print.

NOTE: If the part of the reference set being used is not a separate article with a title, follow the

example below. Also, adhere to this format if you are using more than one article/section from a multi-volume reference with a separate volume title.

Magill, Frank N., ed. *1956-1996, Indexes*. Pasadena, CA: Salem, 1997. Vol. 4 of *Great Events from History*. North American Ser. 4 vols. Print.

Time-Life Books, eds. *1920-1930*. New York: Time-Life, 1969. Vol. 3 of *This Fabulous Century*. 8 vols. Print.

NOTE: If you are using several volumes from the same multi-volume set, do as follows:

Magill, Frank N., ed. *Magill's Survey of Cinema*. Second Ser. Englewood Cliffs, NJ: Salem, 1981. 6 vols. Print.

### 3. PRINT PERIODICALS

NOTES: Take the author's name from the beginning or the end of the article. Do not abbreviate May, June, or July. Do not include "The" in the title of a magazine or newspaper. If the pages are not consecutive in the periodical, write the starting page number followed by the plus sign.  
Example: *Science* 15 Apr. 1999: 24+.

#### Newspaper without name of city in title, signed article

**Basic Format:**

Author's Last Name, First Name. "Title of Article." *Name of Newspaper* [Place of publication, unless written in title] Date of Article: Page Number(s). Medium of Publication.

Saylor, Steve. "Mounts Earn a Key Win." *Intelligencer Journal* [Lancaster, PA] 1 Feb. 1984: 17+. Print.

#### Newspaper, unsigned article, section of newspaper

"Teamster Local in Lancaster Searched by Federal Agents." *Philadelphia Inquirer* 1 Feb. 1984: B2. Print.

#### Newspaper, individually paged sections (i.e. Sunday *New York Times*)

Towne, John. "Sludge Redefined." *New York Times* 17 May 1997, sec. 2:1+. Print.

#### Magazine, signed article

**Basic Format:**

Author's Last Name, First Name. "Title of Article." *Name of Magazine* Date of Magazine: Page Number(s). Medium of Publication.

Miller, Matthew and Andrew Romano. "Newsweek's Power 50." *Newsweek* 8 Nov. 2010: 32-44. Print.

#### Magazine, unsigned

"Hinckley Starting Mental Illness Fund." *Science* 14 Oct. 1999: 146-47. Print.



**Scholarly journal**

Craner, Paul M. "New Tool for an Ancient Art: The Computer and Music." *Computers and the Humanities* 25 (1991): 303-13. Print.

Hallin, Daniel C. "Sound Bite News: Television Coverage of Elections, 1968-1988."  
*Journal of Communication* 42.2 (1992): 5-24. Print.

NOTE: When no month is given and only a volume number is available, place the volume number after the name of the journal and before the year. If an issue number is given, see the second example: "42.2" signifies volume 42, issue 2. The publication year follows in parentheses.
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#### 4. INTERVIEW

NOTE: To cite an interview that you conducted, give the name of the person interviewed, the kind of interview (personal, telephone), and the date.

A “Personal interview” is conducted by the researcher in person. A “Telephone interview” is conducted by the researcher on the telephone. “Interview” alone indicates that the interview was conducted by someone other than the researcher.

Dunn, Kayla. Personal interview. 3 March 2011.

Jones, Samuel. Telephone interview. 11 Jan. 2009.

Payton, Mary Ann. Personal interview. From 6 Feb. 2010 to 8 Apr. 2010.

Walters, Barbara. Interview with Michael Jackson. 20/20. ABC. WPVI, Philadelphia. 5 Apr. 1995. Television.

#### 5. PERSONAL LETTER

NOTE: Form of the material includes TS for a typescript ( i.e., a work prepared by machine) or MS for a manuscript ( i.e., a work written by hand).

**Basic Format:**

Author of letter. Letter to the author. Date. Form of the Material.

Martin, Kira. Letter to the author. 5 Sept. 1994. TS.

#### 6. EMAIL, IM, CHAT or OTHER ELECTRONIC PERSONAL COMMUNICATION

**Basic Format:**

Name of the writer. “Title of the message.” Description of the message including the recipient (e.g. Message to the author). Date of the message. Medium of delivery.

Cherby, Dave. “FW: Healthy Highlights for December.” Message to author. 5 Nov. 2010. Email.

Harner, James L. Message to author. 20 Aug. 2002. Text message.

**7. NON-PRINT MEDIA (Audiovisuals)****Commercially produced video recording or DVD****Basic Format:**

*Title of the Videocassette or DVD.* Producer, Director, and/or Performers, etc. (if listed). Distributor.  
Original release date. Medium.

*It's a Wonderful Life.* Dir. Frank Capra. Perf. James Stewart, Donna Reed, Lionel Barrymore,  
and Thomas Mitchell. 1946. Republic, 2001. DVD.

*Pennsylvania Whitetails: Living with Change.* Prod. Hal S. Korber. Writ. Joe Kosack and  
Julie Lalo. Pennsylvania Game Commission. 1995. Videocassette.

Shakespeare, William. *King Lear.* Prod. David Plowright. Perf. Laurence Olivier, Colin  
Blakely, and Anna Calder-Marshall. Kultur, 1984. DVD.

*The War that Made America.* Dir. Eric Strange, Ben Loeterman. PBS, 2005. DVD.

**Television or radio broadcast****Basic Format:**

"Title of episode or segment." *Title of program or series.* Name of network. Call letters, City of local  
station (if available), Broadcast date. Medium of reception.

"AIDS--the Mysterious Disease." *MacNeil Lehrer Report.* PBS. WITF, Hershey, 26 Aug.  
1998. Television.

"Death and Society." Narr. Joanne Silberner. *Weekend Edition Sunday.* Natl. Public Radio.  
WUWM, Milwaukee, 25 Jan. 1998. Radio.

**Taped video recording or DVR from television**

“Frankenstein: The Making of the Monster.” *Great Books*. Narr. Donald Sutherland. TLC. 8 Sep. 2010. DVR.

“A Time for Action.” *Chemical People*. PBS. WITF, Hershey. n.d. Videocassette.

**YouTube Video****Basic Format:**

“Title of Video.” Date of Publication to YouTube. *YouTube*. Web. Date accessed.

“Full Tilt Jousting.” 5 July 2007. *YouTube*. Web. 16 Feb. 2011.

**Sound recording**

NOTE: Indicate the medium after the date of publication. Use Audiocassette or Audiotape for reel-to-reel tapes, CD for compact discs or LP for long-playing records.

*George Reedy: The Life and Times of LBJ*. Vital History Cassettes. Grolier, No. 3, Side B. 19 Oct. 1988. Audiocassette.

Kronos Quartet. *Nuevo*. Nonesuch, 2002. CD.

The Mamas and the Papas. *Gold*. Comp. Andy Mckae. Geffen, 2005. CD.

## 8. DATABASES

**NOTE:** The following databases are available to Redbank Valley High School students. Each database provides MLA citation service of their articles. Students need to examine the given citation for compliance with MLA format in this manual (e.g. remove URLs, etc.)

### **EBSCOhost**

Menken, Kate. "NCLB and English Language Learners: Challenges and Consequences."

*Theory Into Practice* 49.2 (2010): 121-128. *Teacher Reference Center*. EBSCO. Web.

19 Nov. 2010.

Ndzibah, Emmanuel. "Diffusion of solar technology in developing countries." *Management*

*of Environmental Quality: An International Journal* 21.6 (2010): 773-784.

*GreenFILE*. EBSCO. Web. 19 Nov. 2010.

### **Wilson Web**

Averett, Steven. "Plant in the Desert." *Waste Age* 41.6 (2010): 20, 22. *Science Full Text*

*Select*. Web. 19 Nov. 2010.

Noyes, Mary. "Fighting a Different Battle." *New Orleans Magazine* 43.4 (2009): 44-5.

*OmniFile Full Text Select*. Web. 19 Nov. 2010.

### **Issues and Controversies**

"Drug Legalization." *Issues & Controversies on File*: n. pag. *Issues & Controversies*.

Facts on File News Services, 5 Jan. 2001. Web. 19 Nov. 2010.

"Texting While Driving." *Issues & Controversies*. Facts on File News Services, 11 Oct.

2010. Web. 19 Nov. 2010.

### **Science Today**

"Building a Better Stem Cell." *Today's Science*. Facts on File News Services, Nov. 2010.

Web. 19 Nov. 2010.

"Honeybee Colony Collapse: A Deadly Duo." *Today's Science*. Facts on File News

Services, Nov. 2010. Web. 19 Nov. 2010.

**World Book Online**

Firpo, Meri T. "Stem Cell." *World Book Student*. World Book, 2010. Web. 19 Nov. 2010.

Stevenson, David. "Triple Alliance." *World Book Student*. World Book, 2010. Web.

19 Nov. 2010.

**World & I School.com**

Neckermann, Peter. "Germany: Confronting Its Refugee Crisis." *The World & I Online*.

World & I School. Feb. 1993. Web. 19 Nov. 2010.

**eBooks****Basic Format:**

Author's Last Name, First Name, Middle Initial. *Title of Book: Subtitle of Book*. edition. Place of Publication: Publisher. Year. Source of eBook. Medium of publication. Date of access.

**Gale eBooks**

Berg, Timothy. "Rock and Roll." *Bowling, Beatniks, and Bell-Bottoms: Pop Culture of 20th-Century America*. Ed. Sara Pendergast and Tom Pendergast. Vol. 3: 1940s-1950s.

Detroit: UXL, 2002. 690-694. *Gale Virtual Reference Library*. Web. 19 Nov. 2010.

**ePoint Books**

Moore, Pete. *Ethical Debates: Stem Cell Research*. New York: Rosen, 2011.

ePointbooks.com. Web. 12 Dec. 2012.

## 9. INTERNET SOURCES

**Basic Format:**

Name of author of portion used (if available). "Title of portion used from site." *Title of Web site as given on the home page*. Publisher or sponsor of the site (if not available, use N.p.), Date of publication (if not available, use n.d.). Medium of publication (Web). Date of access.

Note: If you are using the entire web site, skip the first two items above.  
Also, untitled works may be identified by a genre label, such as Home Page or Introduction, etc.

**Portion of a web site**

Johnson, Jimmy. "Sanchez, Jets filled with confidence." *Fox Sports*. Fox Sports Interactive Media. 21 Nov. 2010. Web. 22 Nov. 2010.

**Professional site**

*The Purdue OWL*. Purdue U Writing Lab, 2010. Web. 22 Nov. 2010.

**Government site**

Pennsylvania. Department of Education. "Radio and Television Announcers." *Career Zone Pennsylvania*. n.d. Web. 18 Nov. 2010.

United States. Department of Labor. Bureau of Labor Statistics. "Librarians." *Occupational Outlook Handbook 2012-13 Edition*. 29 Mar. 2012. Web. 11 Dec. 2012.

**Article in an online magazine**

"Kat and Bianca Avenged: Or, Things To Love About *10 Things I Hate About You*." *American Popular Culture.com*. Magazine Americana. May 2001. Web. 20 Oct. 2010.

**Twitter****Basic Format:**

User's name ( Last name, First name). Twitter user name in parentheses. Entire tweet in quotations. Date and time of posting, using the reader's time zone. medium of publication (Tweet).

Pope Benedict XVI (Pontifex). "Dear friends, I am pleased to get in touch with you through Twitter. Thank you for your generous response. I bless all of you from my heart." 12 Dec. 2012, 6:30 a.m. Tweet.



## **PARENTHETICAL CITATIONS**

### **PRINT RESOURCES (Books and printed articles)**

Acknowledge sources by using short parenthetical citations in the text of the paper, directly after the information cited. The citation should contain only that information necessary to enable the reader to identify fully the source used as listed in the works cited. Often, the last name of the author and reference to the page number are sufficient to identify the source of the information. The author's name may be included within the sentence itself and the page number given in the parenthetical citation, or both author and page may be given in parentheses. If your source lacks numbering, you have to omit numbers from your parenthetical references.

*The following examples may be used as a guide for writing parenthetical citations. In a citation, indicate only the page on which the note is found. **Do not** indicate all the pages you have used.*

#### **Author and location at the end of the sentence**

Critical theory is used to examine the values and assumptions behind what we are reading  
(Tyson 6).

#### **Author included within the sentence**

For Tyson, critical theory “tries to explain the assumption and values” behind what is being read (6).

#### **Editor with no author**

Use the editor’s name and page number.

#### **More than one author or editor**

(Jones and Lauber 183-84).  
(Ratkin, Smith, and Olin 216).  
(Rock, et al. 415).

#### **No author or editor, article title**

The results of these studies refute the theory that bacteria build up resistance to antibiotics  
("Bacteriological" 67).

NOTE: If you have more than one book or article with no author and the same first word in the title, you need to include as many words as possible to differentiate between/among them.

The mid-1960s saw a great revival of interest in the folk blues, leading to the rediscovery of many very talented performers (Encyclopedia of Folk 153).

According to Donna Devall, a social worker in Washington, D.C., “music is a way to connect” and of “getting through” to people who are otherwise unreachable (Encyclopedia of Mental 259).

### **An unsigned work published by an organization**

In 1977, the National Academy of Science states unequivocally that all risks associated with transporting nuclear material had been eliminated (U.S. Dept. of Energy 11).

### **One of two or more works used by the same author**

The Baltimore American aptly described Lincoln's style and character when it depicted him as a "very able, acute, uncouth, honest, upright man, and a tremendous wag withal" (Sandburg, *Prairie* 388-89).

NOTE: The information was continued from the bottom of one page to the top of the next page.

### **A multivolume work**

Between the years 1945 and 1972, the political party system in the United States underwent profound changes (Schlesinger 4: 323).

NOTE: The number before the colon is the volume number; the number after the colon is the page number.

### **Classic plays or poems**

Shakespeare's Hamlet seems resolute when he declares, “The play's the thing/Wherein I'll catch the conscience of the King” (2.2.633-34).

NOTE: Do not cite page numbers. Cite by act; scene, book, or part; and line numbers, separating the various numbers with periods. In the example, 2 = Act II, 2 = Scene 2, 633-34 refers to line numbers. If you did not mention the title of the play or reference to the title is not mentioned in the text, the citation would be as follows (Hamlet 2.2.633-34).

### **Bible**

Samuel said to the people: “... serve the lord with all your heart” (1 Sam. 13:20).

**NONPRINT RESOURCES (Electronic and audiovisual)**

When citing nonprint resources, including electronic sources (Internet or CD-ROM), videos, television programs, recordings, or other works without page numbers, it is preferable to include the reference in the text. Do not use a parenthetical reference as used for printed sources.

Such works are usually cited in their entirety and often by title. For any type of source, you must include information in your text that directs readers to the correct entry in the works-cited list. Web documents generally do not have fixed page numbers or any kind of section numbering. For a document on the Web, the page numbers of a printout should normally not be cited because the pagination may vary in different printouts.

*The following examples may be used as a guide for writing citations to nonprint resources.*

**Web site**

William J. Mitchell's *City of Bits* discusses architecture and urban life in the context of the digital telecommunications revolution.

**CD-ROM**

Rosemary M. Canfield Reisman tells us that all of Jane Austin's female protagonists are admired for being intelligent, strong-willed and independent. She also states that most of the heroines are flawed in some way.

**Video**

*The Day After* takes as its premise the ultimate what-if, portraying with stark realism the catastrophe of a nuclear confrontation and its devastating effect on a group of average American citizens.

**Works Cited (for the above)**

*The Day After: Beyond Imaging*. Prod. Robert A. Papazian. Dir. Nicholas Meyer.

Embassy, 1983. Videocassette.

Mitchell, William J. *City of Bits: Space, Place, and the Informationbahn*. Cambridge: MIT, 1995. MIT Electronic Books. 17 Sep. 2002.

Reisman, Rosemary M. Canfield. "Pride and Prejudice." *Masterplots Complete 1999*. Salem. 1999. CD-ROM.

**Works Consulted**

“How do I cite an e-book?” *Modern Language Association*. 2 Mar. 2012. Web. 11 Dec. 2012.

Kachel, Debra E. and Candace L. Blessing, comps. *Ephrata Area School District*. 2003-2004.

Print.

*MLA Handbook for Writers of Research Papers*. 7<sup>th</sup> ed. New York: The Modern Language

Association of America, 2009. Print.

“Online Sources.” *Mohawk Valley Community College Libraries*. 26 June 2012. Web. 11

Dec. 2012.

Russell, Tony, et. al. "MLA Formatting and Style Guide." *The Purdue OWL*. Purdue U Writing

Lab, 9 May 2012. Web. 11 Dec. 2012.