

**Redbank Valley School District
Student Educational Trip Request**

Student Name: _____ Grade: _____

Date of Absences Requested: _____

Reason for Absence:

Check One: Family Vacation Organized Event Job Shadow Civics Engagement
 College Visit Other: Please explain _____

Trip Destination: _____

Educational Activities to be covered: _____

As the Parent/Guardian of _____, I accept full responsibility for the student's absence from school. I understand that there will be paperwork and/or a project due upon my child(ren)'s return to school, and all arrangements for missed work need to be made in advance of the trip.

**Parent/Guardian Signature: _____ Date: _____

*****Educational Family Vacation Requirements*****

PRE-APPROVAL

Students should obtain assignments from all teachers. The initials below will prove that initial contact was made to inform each teacher of the dates of absence and to gather assignments.

Period 1 _____	Period 2 _____	Period 3 _____	Period 4 _____
Period 5 _____	Period 6 _____	Period 7 _____	Period 8 _____

Project Due Date (within 10 days of return): _____

**Principal's Signature: _____

Grade 6-12 Project for Family Vacation

The student will be required to complete a Google Slides presentation describing their personal experience and what learning occurred as a result of taking this trip. Each day must be represented in at least (2) slides incorporating pictures of the areas visited and captions for the pictures. The final slide to the presentation will include a description of the trip and how it was educational in nature. The description should be at least (1) short paragraph including 4-6 complete sentences. The Principal will determine whether or not the Slide presentation provides enough information to classify the trip as educational in nature. If it is determined that the trip was NOT educational in nature, the absences will be illegal.

PROJECT VERIFICATION APPROVAL

Date Project Submitted: _____ Principal's recommendation for approval _____ Yes _____ No
Absence is _____ Excused _____ Unexcused

VERIFICATION STATEMENT

I, _____ verify that the above student
_____ Visited my workplace, _____, at _____ Date: _____
_____ Participated in the following event, _____, at _____ Date: _____
_____ Visited the campus of _____ Date: _____

Signature: _____

(College Representative, Supervisor of Activity, Employee for Job Shadowing)