

Redbank Valley School District
7th and 8th Grade
Educational Family Trip Form

Student absence from school when on a family trip, vacation, etc., **will be legal (excused)** if:

- parent request and received approval **two weeks prior** to the trip
- acceptable project is submitted **within 10 days** of the student's return to school.
(see back of form for project suggestions)
- all work assigned during this time period is due the day the student returns

Trips will not be approved:

- during the first 10 days or last 10 days of school
- during standardized test dates
- during high school course final exams.

Please note: Trips are limited to 5 days cumulative per year. Details can be found in Board Policy 204.

Parent to Complete

STUDENT NAME _____

GRADE/HOMEROOM TEACHER _____

DATES OF ABSENCE _____

PLACES TO BE VISIT _____

PROJECT CHOSEN _____

PARENT SIGNATURE _____ DATE _____ (due 1 week prior to absence)

PRE-APPROVAL

Project preapproval _____ yes _____ no

Project due date _____

Principal's signature _____ Date _____

Teachers (please initial) Homeroom _____ Art/Music _____ Lang. Arts. _____

Phys Ed/Health _____ Library _____ Science _____

Math _____ Soc. Studies _____ Consumer Sci _____

PROJECT APPROVAL

(Office Use Only)

Student Name _____

Date project submitted _____

Principal's recommendation for approval _____ yes _____ no

Absence _____excused _____ unexcused

Number of Family Vacation Days Used to Date: _____

PROJECT SUGGESTIONS

Seventh and Eighth Grade

- ✓ Pictorial journal of trip w/ captions
- ✓ Detailed scrapbook of items collected w/ captions
- ✓ Daily journal of experiences
- ✓ Oral report
- ✓ Power Point presentation (or related program)
- ✓ Video with student's narration included
- ✓ Poster that contains: pictures, items found, captions, experiences on trip (typed)
- ✓ Detailed summary report of experiences and what was learned (typed)
- ✓ Photo album with captions (typed) must provide enough photos that give a detailed visual summary of the trip
- ✓ Typed informative report on the place(s) visited
- ✓ A self-made map illustrating trip with typed captions
- ✓ Persuasive essay with a personal reflection of trip (typed)

This project should be submitted to the main office. The Principal will determine whether or not the project provides enough information to classify the trip as educational in nature. If it is determined that the trip was NOT educational in nature, the absences will be illegal.